**PRIJAVA PROGRAMA ALI PROJEKTA**

**Prijavljam (***ustrezno obkroži: ali program ali projekt za otroke ali mladino***):**

1. **PROGRAM ZA OTROKE c) PROGRAM ZA MLADINO**
2. **PROJEKT ZA OTROKE d) PROJEKT ZA MLADINO**

**ki ga prijavlja:**

1. **društvo**
2. **zveza društev**
3. **zavod**
4. **druga pravna oseba zasebnega prava \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**Splošne informacije**

1. ***Prijavitelj:***

naziv:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

naslov:

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1. ***Naslov in področje programa ali projekta:***

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**Kriterij I.:**

**Kakovost, inovativnost in zasnova programa oz. projekta**

1. ***Navedite datum oz. čas izvedbe ter lokacijo izvedbe programa oz. projekta. Navedite in razdelajte terminski plan poteka programa oz. projekta – od zasnove do dejanske realizacije (po potrebi priložite tabelo z razdelanim terminskim planom).***

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1. ***Navedite komu je program oz. projekt namenjen in v kakšnem obsegu – teritoriju –Mestne občine Koper ali izven meja Slovenije.***

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1. ***Kratka predstavitev programa oz. projekta z navedenimi cilji, obliko (način izvedbe) in pričakovanimi učinki.***

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***Obrazložite dodano vrednost programa oz. projekta.***

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**Kriterij II.:**

**Reference prijavitelja in reference sodelujočih partnerjev. Na kratko opišite in obrazložite odmevnost oz. prepoznavnost preteklih programov oz. projektov v slovenskem.**

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**Kriterij III.:**

**Realno prikazana finančna konstrukcija programa oz. projekta.**

**Vnesite podatke v spodnji tabeli.**

|  |  |  |
| --- | --- | --- |
| **VIRI FINANCIRANJA V LETU 2015** | **NAČRTOVANA SREDSTVA V EUR** | **DELEŽ V %** |
| Mestna občina Koper  |  |  |
| Krajevna skupnost \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| Ministrstvo \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| Drugi razpisi (v RS ali EU) |  |  |
| Sponzorji |  |  |
| Darila, volila in donacije |  |  |
| Članarina |  |  |
| Lastna dejavnost – od prodaje vstopnic |  |  |
| Drugo (navedite) |  |  |
| **SKUPAJ** |  | 100% |

|  |  |  |
| --- | --- | --- |
| **VRSTA ODHODKOV V LETU 2015** | **FINANČNA SREDSTVA V EUR** | **DELEŽ V %** |
| Materialni stroški (pisarniški material, vabila, zloženke, inštrumenti, oblačila ipd.) |  |  |
| Najemnine in ostali stroški poslovnih prostorov |  |  |
| Potni stroški |  |  |
| Izobraževanje sodelujočih v projektu oz. programu |  |  |
| Avtorski honorarji |  |  |
| Delo preko študentskih napotnic |  |  |
| Nagrade prostovoljcem |  |  |
| Drugo (navedite) |  |  |
| **SKUPAJ** |  | 100% |

Pri načrtovanju odhodkov za izvedbo programa oz. projekta:

1. prikažite vse načrtovane odhodke, ne glede na višino načrtovanega prihodka s strani MOK
2. ne prikazujte finančnega ovrednotenja dela prostovoljcev, vendar le dejansko načrtovane stroške, ki jih prostovoljcem lahko v skladu z zakonodajo izplačate (potni stroški, ...).

**Kriterij IV.:**

**Čas delovanja prijavitelja. - Navedite čas delovanja prijavitelja – od katerega leta dalje delate na prijavljenem področju.**

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**Kriterij V:**

**Število sodelujočih, ki so aktivno vključeni v pripravo programa oz. projekta. - Navedite število aktivno sodelujočih v projektu. Njihove naloge, zadolžitve v projektu je potrebno opredeliti in navesti.**

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**Kriterij VI.:**

**Sodelovanje prostovoljcev pri izvedbi programa oz. projekta. - Navedite podatke o sodelovanju prostovoljcev in njihovih nalogah pri izvedbi programa oz. projekta (v kolikor so prostovoljci vključeni v izvajanje programa oz. projekta, je potrebno navesti, koliko prostovoljcev bo sodelovalo in v kolikšnem delu aktivnosti projekta ter za katere prostovoljce gre in kakšna je njihova naloga).**

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Datum: **Žig in podpis**

 **odgovorne osebe prijavitelja:**